

Online Menu Choice Selection

All school lunches must be ordered and paid for in advance. Parents/carers will need to log on to parentpay.com and order their child's meals, making a selection from the menu, up to two weeks in advance, or before 8am on the day of the lunch. To make selection easier, there is an image of the meal as well. If your child is absent from school, you can cancel any of your pre-ordered meals before 8am on the day.

By involving you in your child's meal ordering process, it not only helps you ensure your child enjoys a variety of healthy foods but helps us to reduce food wastage too.

You will still be able to pay for your child's meals at a PayPoint if you prefer to do so, but you must set up and use your online account to order the meals. This system will only allow you to order meals for your child if you have sufficient credit on their account, so please keep this in mind.

If you do not already have a ParentPay account, in order to set it up, you will need an activation letter. This will be provided to you by the school.

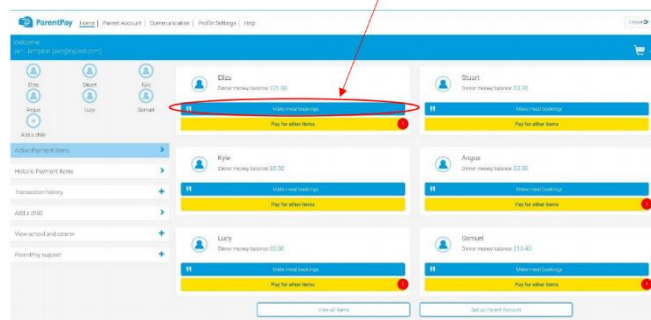
I have provided a step by step guide on how to order your child's meals with this letter.

For further information on ParentPay please visit ParentPay.com. If you need any further assistance or have any questions, please contact the school office.

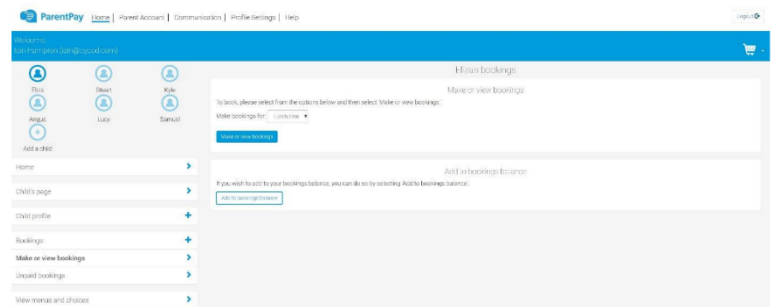
Parent Pre Selection

Guide to Ordering via ParentPay

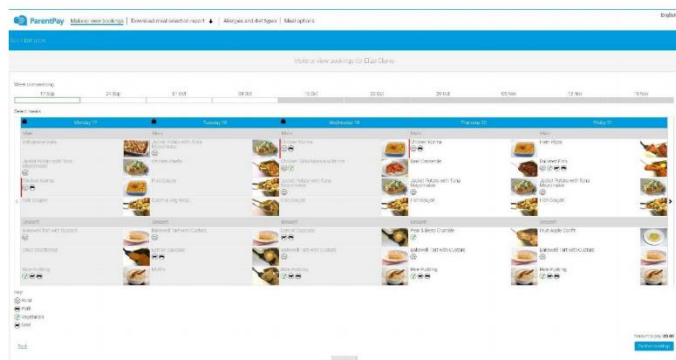
Step 1 – Log on to your ParentPay account. Click on the 'Make Meal Bookings' box under the child you would like to book meals for



Step 2 – Ensure the drop down box is set to 'Lunchtime'. Click 'Make or View Bookings'



Step 3 – This will take you through to the menu where you can select the meals for your child. You can navigate through the available weeks, to select meals in advance, by clicking on the box under the date. You are able to select meals up until 8am on the day of booking.



Step 4 – Once you have made the selections you must click 'Confirm Bookings' in the bottom right corner. If your child is UIFSM or FSM you will still need to follow through to payment screen, however no payment will be taken from your account

